

**NORTHEAST MISSOURI AREA AGENCY ON AGING
BOARD OF DIRECTORS MEETING MINUTES**

Shelbina Library

June 24, 2019

10:00 A.M.

CALL TO ORDER: Twila Anderson called the meeting to order at 10:00 a.m. and led the group in the Pledge of Allegiance to the Flag

BOARD MEMBERS PRESENT: Cheryl Brammer, Laura Burnham, Carol Ragar, Beverly Cole, Walt Bittle, Cheryl Hayes, Dollene Sanders, Judy Sampsel, Twila Anderson, Martha Redding, and Ruby Dunbar

EXCUSED: Travelle Whitaker

STAFF PRESENT: Pam Windtberg

APPROVAL OF AGENDA: The agenda was approved.

APPROVAL OF MINUTES: Judy Sampsel made the motion to approve the April minutes as distributed. Seconded by Carol Ragar and carried by aye vote of all those listed above as present.

EXECUTIVE DIRECTOR UPDATE:

Board members need to sign the IRS Form 990, Return of Organization Exempt from Income Tax form. Our fiscal year ends June 30. Board member expense forms must be turned in by July 8, 2019. We will start monitoring contractors for FY 19 in August and hope to finish in December. As always, we will be asking board members to assist us with monitoring satellites and OATS buses. The 16th Annual Show Me Summit on Aging & Health is September 9-11, 2019 in Chateau on the Lake Resort in Branson. Ma4 is seeking a technology grant from the Missouri Foundation for Health. We are saying farewell to Walt Bittle today, he has resigned from the board. We had a minor flood in the office due to the AC, it has been fixed and we are dried out. The Higbee Senior Center is closing. A board member notified the Senior Americans Multipurpose Center that they would be receiving calls from Higbee clients needing meals.

FINANCIAL REPORTS (Balance Sheet and Budgeted Statement of Revenues and Expenditures): Walt Bittle made the motion to approve the April & May financial reports as distributed. Seconded by Carol Ragar and carried by aye vote of all those listed above as present.

CHECKS WRITTEN REPORT: Laura Burnham made the motion to approve April & May checks written report as distributed. Seconded by Walt Bittle and carried by aye vote of all those listed above as present.

LEGISLATIVE UPDATE: The Senior Growth and Development bill passed, none of the proposed MORX bills passed.

There were Federal increases in funding for nutrition and respite services for FY 2018.

Other good news- Missouri could collect hundreds of millions in currently uncollected taxes each year as a result the Supreme Court ruling that allows states to compel online retailers to collect and remit sales taxes due for online purchases.

SHL REPORT: Walt Bittle reported that the NE delegation will meet today to choose 2 priority proposals and 5 alternate proposals to submit to the SHL Board. This year's SHL session is October 21- 23.

C.A.R.E. REPORT: Senior Center Administrator, Diana Hatcher reported on the activities at the Shelbina Senior Center.

NEW BUSINESS:

1. USDA Meals/Medicaid Meals – April & May information emailed/mailed/in Board folders.
2. Family Caregiver Support Program – April & May information emailed/mailed/in Board folders.
3. Standing Committee Reports – Information provided.
4. Board Recruitment – We have statement of intent forms from Debra Sparks, Shelby County and Mary Lou Brennan, Marion County. This is good news. The bad news is we have resignations from Joyce Pickering, Lincoln County, Walt Bittle, Warren County and alternate Martha Redding, Warren County.
5. Board Training - The Board & Administrator publication is no longer available.
6. Performance Review (Monitoring) – FY 18 Information provided.
7. Ratification of Executive Committee Action – The Executive Committee met on May 28, 2019 and awarded contracts for FY 2020. Walt Bittle

made the motion to approve the committee's action. Seconded by Judy Sampsel and carried by aye vote of all those listed above as present. We have a grievance regarding the awarding of In-Home contracts. The board held a hearing this morning and will be making a decision.

8. Request for Transfer of In-Home Funding – Dollene Sanders made the motion to approve in-home provider requests to transfer in-home funding within their service area. Seconded by Cheryl Hayes and carried by aye vote of all those listed above as present.
9. Governance Committee Recommendation for Appointment to SSC – Ruby Dunbar made the motion to appoint Debra Sparks, Travelle Whitaker and Diana Hendrix to serve a two year term on the NEMO AAA Senior Service Council. Seconded by Dollene Sanders and carried by aye vote of all those listed above as present.
10. Election of Governance Committee – Ruby Dunbar made the recommendation to the Board to elect Ruby Dunbar, Dollene Sanders, Travelle Whitaker and Laura Burnham to serve on the Governance Committee for FY 20. Seconded by Cheryl Hayes and carried by aye vote of all those listed above as present.
11. Election of Officers – Ruby Dunbar made the recommendation to the Board to elect- Twila Anderson, Chairman; Laura Burnham, Vice Chairman; Beverly Cole, Secretary; Ruby Dunbar, Treasurer, Dollene Sanders, Parliamentarian and Carol Ragar, Member at Large for FY 2020. Seconded by Cheryl Brammer and carried by aye vote of all those listed above as present.
12. Appoint Alternate – Chairman Twila Anderson appointed Dollene Sanders alternate Board member for the Northeast Region for another three year term.
13. Appoint New Board Member – Ruby Dunbar made the recommendation to the Board to appoint Debra Sparks to fill the board vacancy in Shelby County for a three year term and Mary Lou Brennan to fill the board vacancy in Marion County for a three year term. Seconded by Laura Burnham and carried by aye vote of all those listed above as present.
14. Designate Check Signers – Cheryl Brammer made the motion to designate Pam Windtberg, Ruby Dunbar, Dollene Sanders, Dorothy Selby and Jo Miller as check signers in FY 2020. Seconded by Walt Bittle.

15. Appoint Program/Audit Committee – Board members were requested to sign up for Program Committee. Laura Burnham made the motion to appoint Ruby Dunbar, Dollene Sanders and Travelle Whitaker to the Audit Committee. Seconded by Judy Sampsel and carried by aye vote of all those listed above as present.
16. Committee Sign Up – Board members were asked to sign up for one or two committees.

The meeting adjourned at 11:00 am.

Respectfully submitted,

A handwritten signature in cursive script that reads "Beverly J. Cole". The signature is written in black ink and is positioned above the typed name.

Beverly Cole, Secretary